



## INFORMATION & COMMUNICATIONS TECHNOLOGY DIVISION MISSOURI STATE HIGHWAY PATROL

### JOB OPPORTUNITY BULLETIN

JOB ID: 369

**TITLE:** COMPUTER INFORMATION TECHNOLOGIST TRAINEE -  
COMPUTER INFORMATION TECHNOLOGIST III  
(Technical Support Unit)

**FACILITATOR:** Kristy Johnson  
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**DESCRIPTION:** This position is available with the Technical Support Unit of the Missouri State Highway Patrol's Information and Communications Technology Division. **Working hours for third shift are 11:30 p.m. to 8:00 a.m., to include weekends and holidays. In addition, third shift employees may be assigned to either first or second shift as needed.** The official domicile for this position is Jefferson City, Missouri. This position is classified as exempt under the Fair Labor Standards Act.

**POSITION SUMMARY:** This position's primary responsibilities will be computer systems analysis, design, programming and/or administration in a midrange, or microcomputer environment. This position is part of the call center, and is responsible for providing technical support on hardware, software, printer, MOSWIN, etc.

For a more detailed job description go to:

<http://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/HRD/Civilian/CivilianJobDescriptions/salarySchedule.html>.

**QUALIFICATIONS:** Please see individual job descriptions of a Computer Information Technologist Trainee, Computer Information Technologist I, Computer Information Technologist II, and Computer Information Technologist III.

**SALARY RANGE (Semi-monthly):** The minimum starting salary is \$1,249.00; however salary may be commensurate with experience.

**APPLICATION PROCEDURE:** Individuals, including current Patrol employees, interested in this position must visit our website at [www.mshp.dps.mo.gov](http://www.mshp.dps.mo.gov) to complete and submit an [application for civilian employment](#) prior to the application deadline. **Applicants with the necessary educational qualifications must also upload a copy of their college transcripts to the online application system.** Resumes will not be accepted in lieu of the application. Individuals who have previously completed an application must access their profile in the system to re-apply.

Interview boards are tentatively scheduled for the week of August 29, 2016. The tentative start date for this position is within 30 days of the interview.

**POSTING DATE:** July 29, 2016

**EXTENDED CLOSING DATE:** August 25, 2016

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

**NOTE:** Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations, and/or candidate's possession of the knowledge, skills, and abilities deemed necessary for successful performance in the job.

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a Patrol administered drug test and favorable background investigation.

**EEO STATEMENT:** The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability.

**\*\*\*MISSOURI STATE HIGHWAY PATROL\*\*\***

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